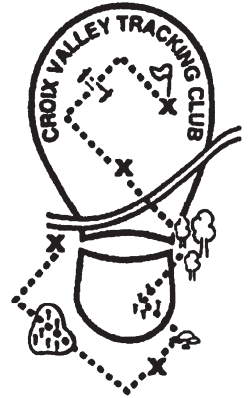


Head Tracklayer Tracking Test Responsibilities

Two Months Prior to Test:

1. Ensure that arrangements for all equipment necessary for test have been made. Make sure that there are adequate flags for number of tracks (7-9 per track for TD, 12-15 per track for TDX including article and cross track flags) and don't forget about alternate tracks. Purchase final articles (submit receipt to treasurer for reimbursement).
2. Start getting volunteer tracklayers.
3. Identify a person for gallery control.
4. If there is no hospitality chair, bring the table, paper supplies, etc. from the storage shed to the test site (see below).



One Week Prior to Test:

1. Pick equipment for plotting day. (Flags and other equipment are available in the storage locker. Address and directions to locker are as follows:

Croixland Mini Storage, 900 Industrial St., Hudson, WI 54016

Phone: 715-386-8900 or 715-386-0411

Locker Number: E11 (E-eleven)

Combination: Contact any board member

Directions: 94E to Carmichael Road. Right on Carmichael road then right on Crestview Dr. (this is the first turn off Carmichael). Crestview Dr. to Industrial St. Left onto Industrial St. The storage facility will be on your left hand side (along with Croixland Laundromat and car wash). The storage shed is straight into the complex with the locker facing the east side.

Contents of storage locker: flags, test signs, first aid kit, hospitality items (napkins, cups, TP, paper toweling, etc.), the T-shirts and sweatshirts, table and tent.

Plotting Day:

1. Orient judges to the lay of the land, drive them around the site if desired.
2. Make track outlines for Gallery. Maps will be kept with the Test Secretary.

updated 12/12/05